



ZTV Broadcast Services Inc. New Client COD with COI

Thank you for your interest in ZTV Broadcast Services Inc. as your rental equipment provider. The accompanying documents listed below are required to create a credit terms account with us.

1. New Client Application must be filled in.

- ZTV Broadcast Services requires payment for the first order in advance of shipping.
- Payment methods can be done via wire transfer or credit card.

2. COD - Credit Card Authorization Form is required and used as payment of selected rental order/s. Or you may choose to have the information saved on file to use as the main method of payment on future confirmed orders. The cardholder further accepts responsibility for any charges resulting from loss or damage to the equipment.

3. Rental Agreement – Read & Sign ([Download from ZTV Broadcast Services website](#))

4. COI - Certificate of Insurance – ([Download Sample](#))

Insured company name needs to be the same as the listed company name used to open the ZTV Broadcast Services account

- **General liability coverage** should be a minimum of \$1,000,000.00.
- **Rental coverage** should list the type of rental insurance as “Miscellaneous Audio/Video” and must be for the full replacement value of equipment rented, or \$1,000,000 blanket coverage preferred.
- **Description of Operations** should read as follows: “Certificate holder is listed as additional insured and loss payee”
- **Certificate Holder** should be listed as (see below):

**ZTV Broadcast Services Inc.
288 Judson Street, Unit 4 Etobicoke,
Ontario, Canada, M8Z 5T6**

Scan and email all the required documents to your ZTV Broadcast Services Inc. Customer Service Representative or a member of our Business Development Team;
rentals@ztvbroadcast.com

Thank you for your time in advance. We look forward to working with you!
Should you have any further questions please contact us at (416) 251-3699.



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1. New Client Application

Company Information:

Full Legal Business Name _____

Address _____ City _____

Province / Postal Code _____ / _____

Company Phone # _____ FAX # _____

Doing Business As _____

Shipping Address _____ City _____

Province / Postal Code _____ / _____

Billing Address (if different) _____ City _____

Province / Postal Code _____ / _____

Invoice Email Address _____

Accounting Contact Information:

AP Contact Name _____

AP Email _____ AP Phone _____

Business Profile:

Structure Corporation Partnership Sole Proprietorship _____ Years in Business

Is this business public or privately held? Public Private Date/ of Incorporation _____

Tax ID # _____

Approximate Company Annual Revenue _____

Is your company Tax Exempt? Yes No Email Exemption Certificate to: info@ztvbroadcast.com

Officer Names:

1 _____ Title _____

2 _____ Title _____

3 _____ Title _____



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2. COD – Credit Card Authorization Form

ZTV Broadcast Service Inc. accept Visa, Master Card and American Express on pre-authorized credit card payments of confirmed rental orders.

Company Name: _____

Credit Card Type: Visa Master Card American Express

Card Holder's Name: _____

Card Number: _____

Street Address: _____

City / Province / Postal Code: _____

Expiration Date: _____ Security Code (CVV): _____

Authorized Signature: _____

Date: _____

Credit Card Authorization information is used on selected confirmed rental orders as the main payment method.

I authorize ZTV Broadcast Services Inc. to charge my credit card as payment for the following order/invoices. Cardholder further accepts responsibility for any charges resulting from loss or damage to the equipment provided by ZTV Broadcast Services Inc.

1. order/invoice# _____	\$ _____
2. order/invoice# _____	\$ _____
3. order/invoice# _____	\$ _____
4. order/invoice# _____	\$ _____
5. order/invoice# _____	\$ _____
6. order/invoice# _____	\$ _____
 Total Amount	 \$ _____

Please check this box if you would like ZTV Broadcast Services Inc. to keep your credit card information on file and used as the main method of payment on future confirmed orders.